



# Colchester Board of Education Minutes Budget Committee

**Date:** Wednesday, April 7, 2010

**Time:** 7:30 AM

**Place:** BOE Conference Room

**Members Present:** Chairman Tim Lamp, Donald Kennedy

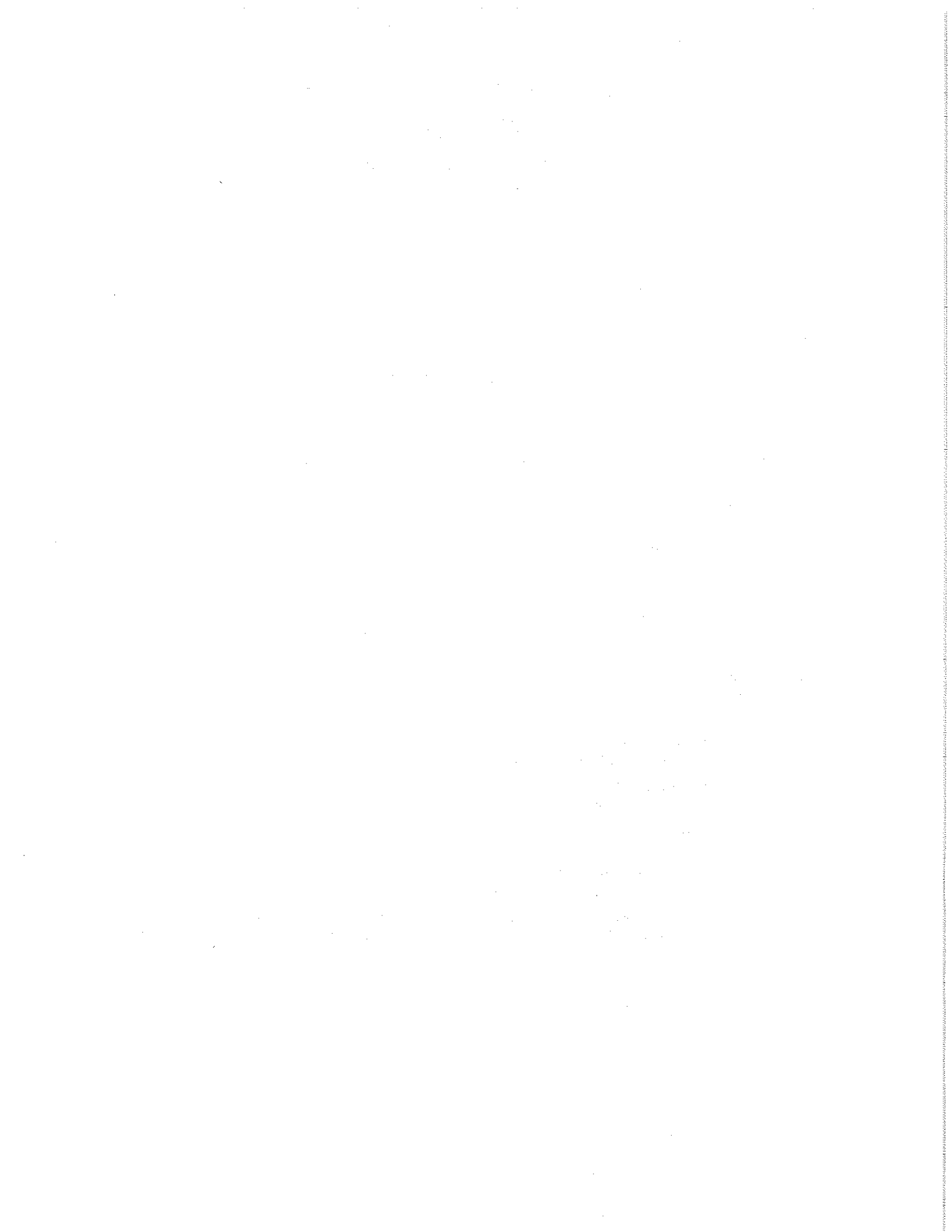
**Members Absent:** Mary Tomasi

**Administration Present:** Maggie Cosgrove, Katherine Shaughnessy

**Administration Absent:** Karen Loiselle

**Others Present:** Ronald Goldstein, Eva Gallupe

1. **Call to Order**  
Chairman Tim Lamp called the meeting to order at 7:32 AM.
2. **Citizen Comments**  
None
3. **Approval of Minutes**  
**Motion by:** Donald Kennedy  
To approve the minutes from the March 3, 2010 meeting.  
**Seconded by:** Tim Lamp  
**Vote:** Unanimous
4. **FY 2009-2010 Financial Reports**
  - **Monthly Budget Reports**  
Ms. Cosgrove presented the financial report as of March 31, 2010, noting that the budget freeze will remain in place.
  - **Budget Transfers**  
Ms. Cosgrove reviewed budget transfers to be presented at the April 13, 2010 BOE meeting with the Committee (copies of which have been attached to these minutes).



- **Health Insurance Reserve**  
Ms. Cosgrove presented the report for February, noting that there had been no further monthly contributions paid in advance.
- **Special Education Excess Cost Report**  
Ms. Shaughnessy informed that any students added or changed after March 1<sup>st</sup> will not be reimbursed by the State for the remainder of this fiscal year.

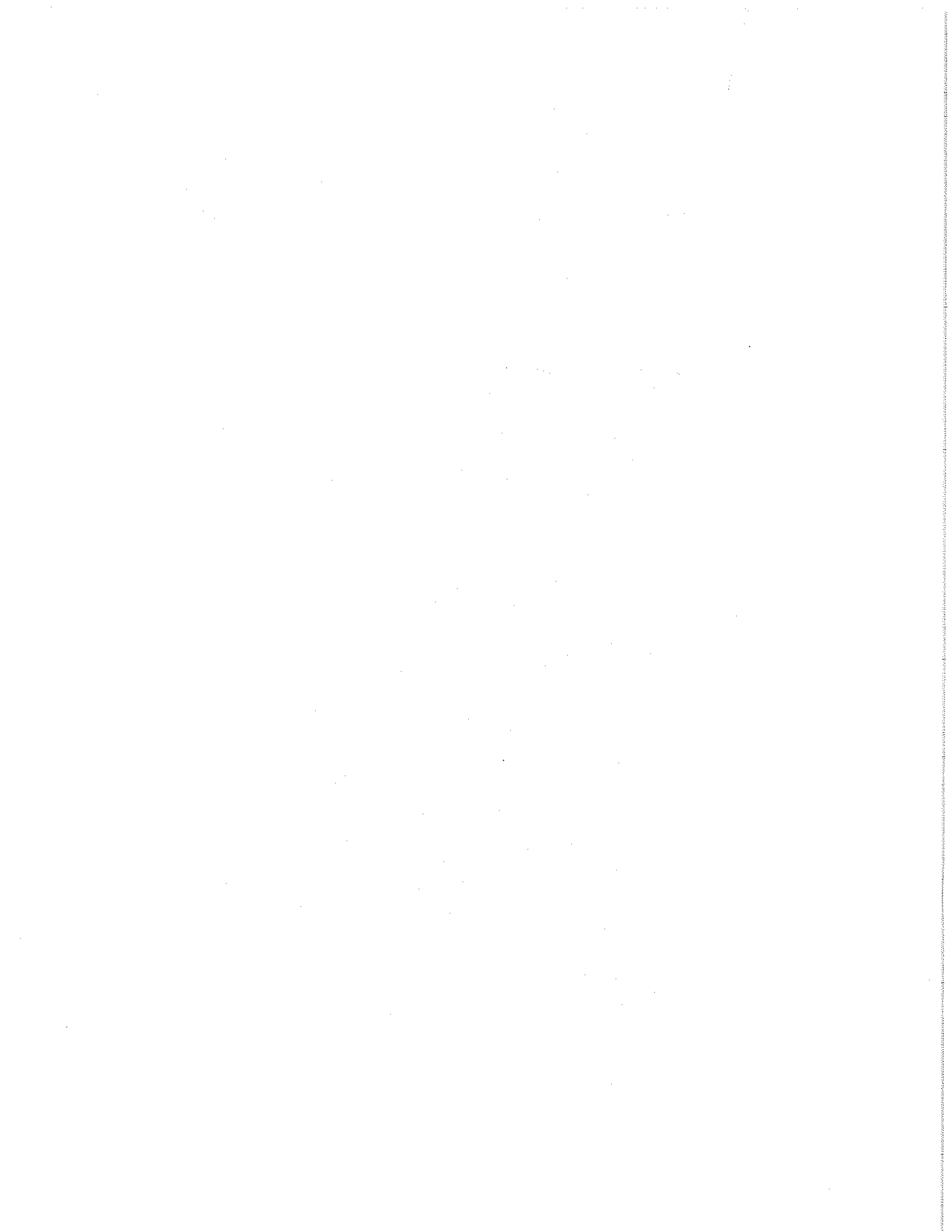
Ms. Cosgrove reported that the first installment of the Excess Cost payment has been received.

## 5. Old Business

- **Status of OCR Violations**  
Nothing new to report at this time
- **2010-11 Budget Development**  
The Committee reviewed and finalized the key talking points document to be presented at various community group meetings being attended by Board members.

## 6. New Business

- **Update on Relocation of Server Room**  
Ms. Cosgrove reported that the server room has been moved without incident from behind the WJJMS boy's locker room to CES.
- **Community Fundraiser Proposal**  
Ms. Cosgrove and Mr. Goldstein presented this informational item. A Community group is starting to raise funds to add lighting and artificial turf for the football field at Bacon Academy.
- **Capital Improvement Needs**  
No discussion at this meeting as the Superintendent was not present at the meeting.
- **Sidewalk Needs and Costs**  
Ms. Cosgrove presented the Committee with information on funding necessary to complete two separate sidewalk projects each costing approximately \$25,000. These projects would enhance the ability to implement a walking policy in the District.
- **Update on Unemployment Eligibility Hearing**  
Ms. Cosgrove reported on the successful outcome of the first unemployment hearing where the District was represented by UTMC.



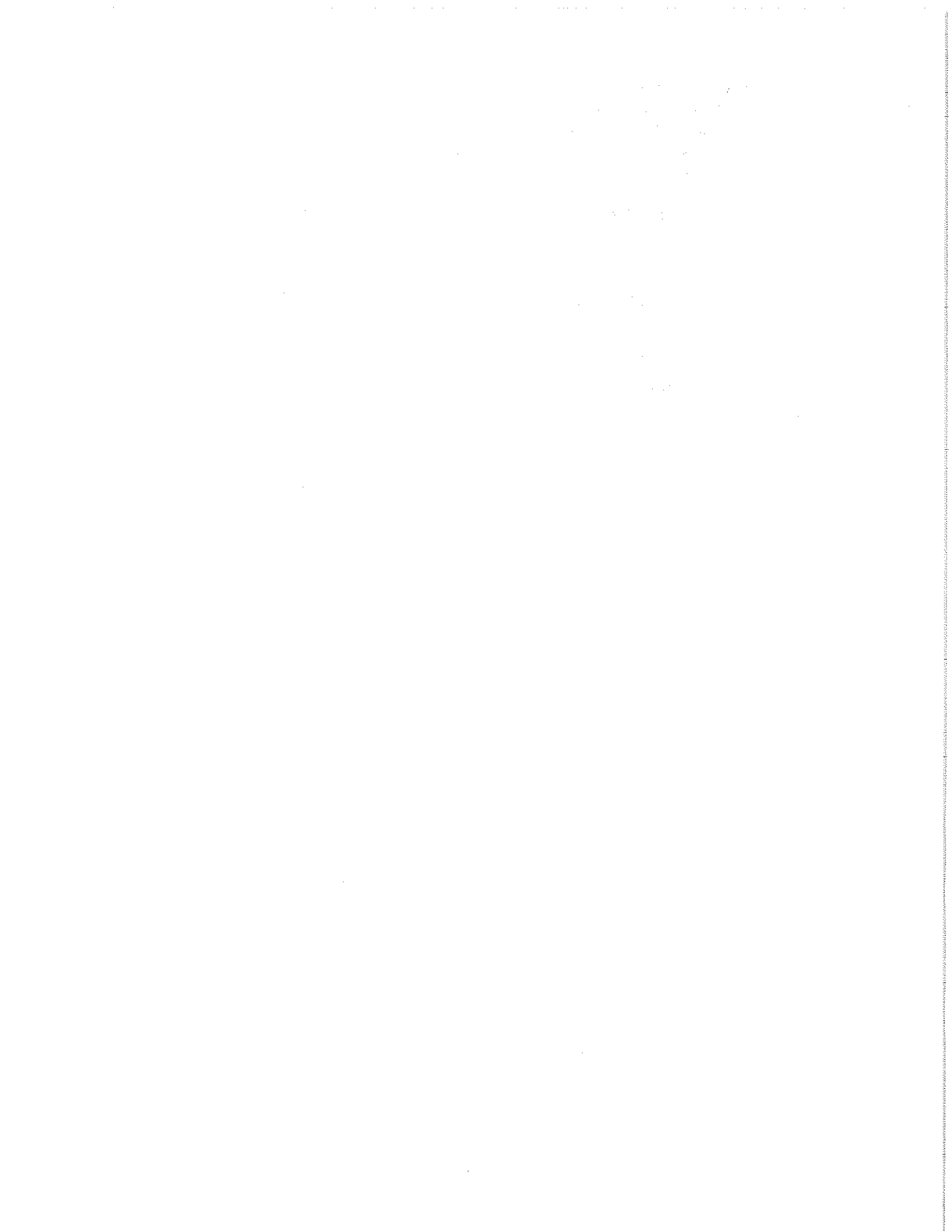
7. **Adjournment**  
**Motion by:** Donald Kennedy  
To adjourn the meeting.  
**Seconded by:** Tim Lamp  
**Vote:** Unanimous

Chairman Tim Lamp adjourned the meeting at 8:45 AM.

Respectfully Submitted,

*Eva B. Gallupe*

Eva Gallupe  
Financial Administrator




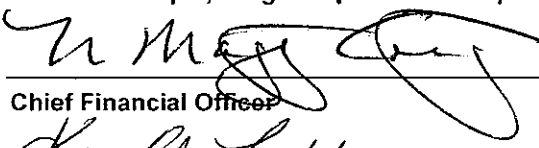
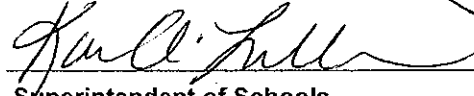
Colchester Public Schools  
 Budget Transfer - Less than \$5,000  
 Superintendent Approval

School/Department: Bacon Academy

Reason for Request: Unanticipated rise in per pupil fees - CT Music Education Assoc. & All State Festival Registration fees

Reason for Available Funds: Supplies less than anticipated

From:	Account Number	Account Name	Amount
	100504 42611	Music Instructional Supplies	985
To:	100504 43810	Music Dues & Fees	985

Mar 30, 2010	
<b>Date Requested</b>	<b>School Principal, Program Director or Supervisor</b>
4/6/10	
<b>Date Reviewed</b>	<b>Chief Financial Officer</b>
4/6/10	
<b>Date Approved</b>	<b>Superintendent of Schools</b>
<b>Date Notified</b>	<b>Board of Education Clerk</b>

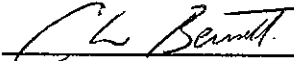
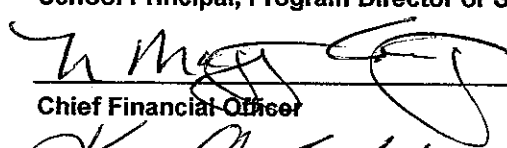
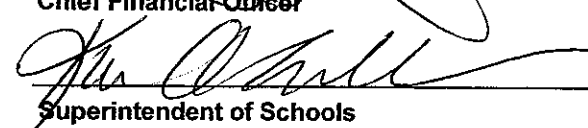
Colchester Public Schools  
 Budget Transfer - Less than \$5,000  
 Superintendent Approval

School/Department: William J. Johnston Middle School

Reason for Request: To repair Computer Lab (room14) for instructional use, student support, and to conduct Universal Screenings

Reason for Available Funds: Funds are already allocated for repairs in the WJMS 09-10 budget under Cleaning/Repairs

From:	Account Number	Account Name	Amount
	110003-46420	Math, Cleaning/Repair	299
	100403-46420	Art, Cleaning/Repair	250
	101503-46420	FCS, Cleaning/Repair	1,000
To:	110003-46420	Insturciton, Cleaning/Repair	1,549

Feb 9, 2010	
Date Requested	School Principal, Program Director or Supervisor
3/30/10	
Date Reviewed	Chief Financial Officer
4/5/10	
Date Approved	Superintendent of Schools
Date Notified	Board of Education Clerk

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From:	Account Number	Account Name	Amount
	<u>100503-46420</u>	<u>Music, Cleaning/Repair</u>	<u>300</u>
	<u>240003-46420</u>	<u>Principal's Office, Cleaning/Repair</u>	<u>250</u>
	<u>281003-46420</u>	<u>InformationTechnology,Cleaning/Repair</u>	<u>500</u>
To:	<u>110003-46420</u>	<u>Instruction, Cleaning/Repair</u>	<u>1,050</u>

Feb. 9, 2010  
 Date Requested

*C. Bennett*  
 School Principal, Program Director or Supervisor

3/30/10  
 Date Reviewed

*W. M...*  
 Chief Financial Officer

4/5/10  
 Date Approved

*John A. ...*  
 Superintendent of Schools

Date Notified

Board of Education Clerk

