



Colchester Board of Education Minutes Budget Committee

Date: Wednesday, August 4, 2010

Time: 7:30 AM

Place: BOE Conference Room

Members Present: Chairman Donald Kennedy, Mary Tomasi

Members Absent: Brad Bernier

Administration Present: Karen Loiselle, Maggie Cosgrove, Greg Plunkett,
Katherine Shaughnessy

Other Present: Robert Esteve, Ronald Goldstein, Eva Gallupe

1. Call to Order

Chairman Donald Kennedy called the meeting to order at 7:30 AM

2. Citizen Comments

None

3. Approval of Minutes

Motion by: Mary Tomasi

To approve the minutes from the July 7, 2010 meeting.

Seconded by: Chairman Donald Kennedy

Vote: Unanimous

4. Financial Reports

- **Monthly Budget Reports**

Ms. Cosgrove discussed the FY 2010-2011 financial report as of July 31, 2010, indicating that the total expended and encumbered is \$10.5 million as compared to \$10.4 million this time last year.

Ms. Loiselle indicated her concerns related to the amount budgeted for legal expenditures for the FY 2010-211 as a result of pending litigation in the areas of Special Education and employment practices.

- **Budget Transfers**

Ms. Cosgrove reviewed a budget transfer to be presented at the August 10, 2010 BOE meeting with the Committee (copy has been attached to these minutes).

- **Health Insurance Reserve**
Ms. Cosgrove presented the report for June.
- **Special Education Excess Cost Report**
Motion by: Mary Tomasi
To add discussion of the Special Education Excess Cost Report as an item to the agenda.
Seconded by: Chairman Donald Kennedy
Vote: Unanimous

Ms. Shaughnessy distributed the final report for FY 2009-2010.

5. Old Business

- **Status of OCR Violations**
Ms. Loiselle shared the revised Corrective Action Plan indicating items in various stages of completion, with the Committee.
- **M&J Update**
Mr. Plunkett and Ms. Cosgrove updated the Committee on the status of reimbursement. After a detailed discussion the consensus was to withhold the amount due in four installments from the invoices for August, September, October and November.
- **Special Education Contracted Services Account/IDEA grant history**

Ms. Loiselle and Ms. Shaughnessy presented the Committee with a detailed analysis of expenditures for Special Education contracted services along with information on the funding received from the Federal IDEA grant over the past five fiscal years.

Robert Esteve left the meeting at 9:00 AM

6. New Business

- **Facilities Repair**
 - **WJJMS Heating System**
Mr. Plunkett informed the Committee that the boiler located in the former CIS section of the building is in need of replacement, requesting approval to move forward with the project in conjunction with the energy project at Town Hall.

After a discussion it was the consensus of the Committee to move forward as suggested.
 - **JJIS HVAC System**
Mr. Plunkett requested permission to move forward with the replacement of two pumps at JJIS at an estimated cost of \$6,900. The cost will be eligible for reimbursement through the CL&P rebate program.

After a discussion it was the consensus of the Committee to move forward on this project.

- **Breach by Gatekeeper of 403(b) Services Agreement**
Ms. Loiselle informed the Committee that this matter has been referred to Shipman and Goodwin; updates will be provided throughout this process.
- **Telephone Systems**
Mr. Plunkett shared with the Committee that he was exploring the possibility of replacing the existing phone system with a voice over IP system. There is a significant cost to replace the equipment that would be required for all school facilities in order to achieve the monthly savings projected for phone service. Mr. Plunkett will review the cost and savings impact if VoIP were installed at one facility at a time.
- **New Bank Account**
Chairman Kennedy, Mr. Goldstein and Ms. Cosgrove reported on discussions with the Town Treasurer regarding the possible opening of a new bank account in order to maximize interest earnings. Included in the discussion was information on what approvals are required in order to open any new Town or BOE accounts.
- **CSDE CT School Finances Situation Survey - Informational Item**
Ms. Loiselle presented the Committee with a copy of a recently completed survey conducted by CASBO, CAPSS, CAFE and SDE.

7. **Adjournment**

Motion by: Mary Tomasi

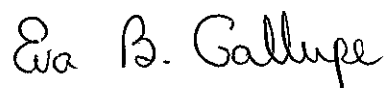
To adjourn the meeting.

Seconded by: Chairman Donald Kennedy

Vote: Unanimous

Chairman Donald Kennedy adjourned the meeting at 9:18 AM

Respectfully Submitted,



Eva B. Gallupe
Financial Administrator

RY 2010-2011

Colchester Public Schools
Budget Transfer - Greater than \$5,000
Superintendent Recommendation & BOE Approval

School/Department:

Reason for Request:

Reason for Available Funds:

From:

Account Number	Account Name	Amount
260004-42613	Maintenance Supplies	5,733
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

To:

260004-48731	Equipment	5,733
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Requested



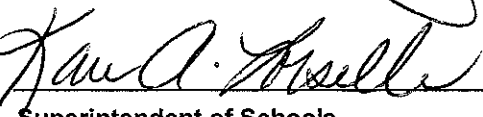
School Principal, Program Director or Supervisor

Date Reviewed



Chief Financial Officer

Date Recommended



Superintendent of Schools

Date Approved

Board of Education Clerk