



Colchester Board of Education Minutes Budget Committee

Date: Friday, June 5, 2009

Time: 7:30 AM

Place: BOE Conference Room

Members Present: Chairman Tim Lamp, Mary Lynn Burke, Donald Kennedy

Administration Present: Karen Loiselle, Maggie Cosgrove, Greg Plunkett, Katherine Shaughnessy, Jay Cohen

Others Present: Ronald Goldstein, Eva Gallupe

1. Call to Order

Chairman Tim Lamp called the meeting to order at 7:30 AM

2. Citizen Comments

None

3. Approval of Minutes

Motion by: Mary Lynn Burke

To approve the minutes from the May 8, 2009 meeting.

Seconded by: Donald Kennedy

Vote: Unanimous

4. FY 2008-2009 Financial Reports

- **Monthly Budget Report**

Ms. Cosgrove presented the Year-to-Date report for the period ending May 31, 2009 indicating that it is 98.8% encumbered and expended.

- **Budget Transfers**

None

- **Health Insurance Reserve**

Ms. Cosgrove indicated that the average monthly reserve for May was 2.20.

- **Special Education Excess Cost Report**

Ms. Shaughnessy reported that there were no movements in placements for the month of May.

5. Old Business

- **Status of 2008-09 Budget and lifting of Targeted Freeze**
Mr. Plunkett explained that 25 desk tops budgeted for the JJIS computer lab along with 3 desktops and 2 laptops for the WJJMS main office will be put out to bid utilizing the CCM Reverse Auction. He invited anyone who was interested in watching the process live on-line, to let him know.
- **Status of OCR Violations**
Ms. Loiselle and Mr. Plunkett shared the proposed three year phase in plan that details how the District will address the six remaining OCR violations in a systematic approach. This plan will be forwarded with a letter in response to the State of Connecticut.

After a detailed discussion, it was the consensus of the Budget Committee to move forward with the three year plan and to send it to the State as a response to their inquiry of when the remaining OCR violations would be addressed.

- **Federal Stimulus Grant Funds**
Ms. Loiselle informed the Budget Committee that the IDEA ARRA grant has been signed and submitted to the State Department of Education for review.
- **Revised Capital Needs List**
Ms. Loiselle and Mr. Plunkett reviewed the changes to the listing indicating that for safety purposes the following items needed to be addressed immediately: WJJMS courtyard resurfacing, filling of cracks at BA tennis courts, and WJJMS flooring replacement.

After a detailed discussion, it was determined that there were funds in the current year facilities and Capital budgets due to the targeted freeze of this fiscal year and savings in utility and diesel fuel costs. It was the consensus of the Budget Committee to move this forward to the full Board.

6. New Business

- **Discuss - Stop Loss Coverage Bids**
Ms. Cosgrove informed the Committee that Ovation Benefits would be presenting the results of the alternate stop loss insurance carrier bid at the Risk Management and Insurance Advisory Committee meeting on Monday, June 8.
- **Track – Request for Proposals**
Mr. Cohen reported that the Request for Proposal for architectural services would be presented to the full Board at the upcoming Board of Education meeting. If approval to move forward is given then the RFP would go out the next day.

Ms. Loiselle added that in addition to the BOE acting as the Building Committee, a Track Committee would be formed comprised of key Administrators, Coaches and two parents. After a detailed discussion it was determined that Mr. Cohen would present a project timeline at the BOE meeting.

7. Adjournment

Motion by: Mary Lynn Burke

To adjourn the meeting.

Seconded by: Donald Kennedy

Vote: Unanimous

Chairman Tim Lamp adjourned the meeting at 8:59 AM.

Respectfully submitted,

Eva Gallupe
Financial Administrator