



# Colchester Public Schools

## Colchester Technology Device Agreement

You are receiving an Electronic Device with charging device to allow your child(ren) to participate in online learning. As the property of the Colchester Public Schools, these computer systems must be carefully handled and their integrity preserved for the benefit of all. Therefore, access to the computer systems is a privilege. Students will be required to adhere to a set of policies and procedures, as set forth in the Board of Education Policy # 238946 v11 (POLICY REGARDING STUDENT USE OF THE DISTRICT'S COMPUTER SYSTEMS AND INTERNET SAFETY.) Violations may lead to students no longer being able to use the Electronic Device and/or disciplinary measures in accordance with the BOE's student discipline policy series 5000 students 5144. We are happy to provide them with a device to use at home for the duration of this experience. This device should be used to support Online Learning Opportunities provided by Colchester Public Schools.

**Student Last Name:** \_\_\_\_\_

**Student First Name:** \_\_\_\_\_

## Electronic Device Ownership

Colchester Public Schools retains sole right of possession of the Electronic Device. Students are permitted to use the district's loaned Device for only educational purposes. Personal use (examples include but are not limited to: non- educational games, anything outside of teacher direction, shopping, or unsanctioned use of social media) of an Electronic Device is prohibited. Therefore, all users must be aware that they should not have any expectation of personal privacy in the use of these Electronic Devices, and its history is subject to search at any given time. The right to have an Electronic Device may be revoked at any time for inappropriate conduct.

# Technology Use Agreement and Terms

I understand that it is my child's responsibility to take good care of the chromebook and keep it in the case provided by the school in order to prevent accidental damages. If the device is damaged, lost (stolen, not returned, missing, etc.), you may be responsible for the cost to repair or replace the device up to \$300. The same is true for lost chargers (\$25). Please discuss this agreement with your child and emphasize its importance. Noncompliance can result in revocation of computer- use privileges and/or other disciplinary measures.

## Signatures

I acknowledge receiving and/or being provided electronic access to the CPS Technology User Agreement and Terms. I have read these materials and understand all rules, responsibilities and expectations. I understand that my failure to return this acknowledgement will not relieve myself or my student from being responsible for knowing and complying with the School and District technology use rules, policies, and procedures.

I consent

Acknowledgement:

**Device Type: (Circle) Chromebook or iPad**

**CPS Asset Tag Number** 6 digit identification number on back of device: \_\_\_\_\_

**Student Signature (if available):** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Please Review

I will comply with the Colchester Board of Education policies (Administrative Regulations Regarding Student use of the District's Policy # 238946v11 When using the school issued Electronic Device I will charge the Electronic Device at home and bring it to school fully charged every day. Re-teaching will occur for repetitive failure to bring a fully charged Electronic Device to school. Arrangements can be made to keep and charge the Electronic Device at school with homeroom teachers.

- I will carry the Electronic Device in only the school-issued case at all times I will never leave the Electronic Device in
- an unsecured location. I will never leave the Electronic Device unattended. I will know where it is at all times. I
- will not loan the Electronic Device out to others. I will keep food and beverages away from Electronic Device. I
- must promptly report any problems with the Electronic Device to the building's Media Center. I will not remove or
- interfere with the serial number and other identification tags. I will care for the Electronic Device and not attempt to
- remove or change the physical structure of the device, including the keys, screen or casing. I will not attempt to install or run any operating system on the Electronic Device other than the OS operating system supported by Colchester Public
- Schools. I will only sign into my school issued Google Apps for Education account and will only use the Electronic
- Device for educational purposes including appropriate apps and websites. I will not share the login information of the school issued Google Apps for Education Account with other students. Use of another student's account may result in
- disciplinary action. I will not decorate the Electronic Device or case with writing, drawing, stickers, paint, tape, or labels
- that are not the property of Colchester Public Schools. I will immediately comply with teachers' requests to stay on task
- when using a, shut down Electronic Device, close the screen, put in silent mode, and/or put away when asked. I will not use the Electronic Device to take any unauthorized recording (photographic or audio) of another individual without permission of
- the individual and school staff member. (series 5000 students 5144) I understand that my Electronic Device is subject to
- inspection at any time without notice. I will not post, send, or store online information that could endanger others. I will
- not cyberbully, harass, or discriminate. I will only print when I have permission from a staff member. I understand that I will be responsible for the replacement cost if a device that is intentionally damaged, lost or stolen without Securranty