

# ***BACON ACADEMY SCHOOL COUNSELING DEPARTMENT***

## **2018 SENIOR PLANNING “CHEAT SHEET”**

### **GENERAL ACTIONS:**

- Take SAT/ACT with writing; consider taking an SAT subject test in a particular strength.
- Review your transcript and check PowerSchool “Graduation Planner” to make sure you are on track to meet the 25 credit requirement (with 4 math courses).
- Complete brag sheets and/or resume and give to recommendation letter writers. Request letters of recommendation in person, enter in Naviance, and follow-up with a “thank you” note!
- Complete Permission to Release Information (in Sept.; Counselors cannot send your transcript without this!)
- Go on college visits.
- Write Personal Essay and have it proofread.
- Research scholarship opportunities.
- Complete the FAFSA and CSS Profile if required by schools (both beginning 10/1/18) .
- If you are male over age of 18, register with the U.S. Selective Service to be eligible for federal financial aid.
- Take Armed Services Vocational Aptitude Battery (ASVAB) at Bacon Academy on 2/7/2019 if you are interested in a military career.

### **ATTEND THE FOLLOWING (some dates forthcoming):**

- Bacon Academy College Consortium (October 4, 2018)
- Financial Aid Night (October 2018)
- College and Career Fairs
  - East Lyme High School (October 2018)
  - Ledyard High School (October 2018)
  - Hartford National College Fair (March 2019 at the CT Convention Center)
- Individual college visits to Bacon Academy – publicized in Naviance under “Colleges” – “Visits.”

### **NAVIANCE ACTIVITIES (TO BE COMPLETED AFTER AUGUST 1ST DATA ROLLOVER):**

- Create CommonApp account ([www.commonapp.org](http://www.commonapp.org)) if applying to Common App schools (CEEB code: 070110). (DO NOT USE COLCHESTER GMAIL). If choice between how to apply, choose CommonApp.
- Complete the FERPA in your Common Application.
- Enter Common App username email in Naviance and match (DO NOT USE COLCHESTER GMAIL).
- Add colleges into Naviance under “Colleges I’m Applying to.”
- Create a balanced list of schools—with a safety school (academically & financially).
- Complete Activity Resume.
- Request teacher recommendations in Naviance (“College” tab, then “Colleges applying to”).
- Schedule college interviews, if applicable.
- Check college deadlines, especially if applying for Early Admission.
- Send official SAT ([collegeboard.org](http://collegeboard.org))/ACT([actstudent.org](http://actstudent.org)) scores to colleges. (Counselors do not send scores!)
- Complete applications (either Common App or through college website).
- Complete Supplements for the Common Application.
- Request transcripts through Naviance (under “Colleges I’m applying to”).
- Allow Counselors 10 days to process application submission requests.
- Research scholarships in Naviance under “Colleges” - “Scholarships and Money.”

**Most importantly: Don’t forget to BREATHE. You can do this! ☺**

